



Ankeny SummerFest 2019 Grand Parade Rules & Regulations

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<p>Grand Parade Date: Saturday, July 13, 2019, 9:00 AM – 11 AM Grand Parade Theme: Get Your GiddyUp!</p>
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[2019 Theme Information:](#)

The 2019 SummerFest theme is Get Your Giddyup at Ankeny SummerFest!

Get Your Giddyup encourages SummerFest vendors, float and boat builders, and event attendees to lasso their favorite cowpoke or buckaroo and experience SummerFest like never before. Kids and adults alike can all giddy-on-up and get a move on. From Mr. Ed to Toy Story there is something for everyone of every age to enjoy. Get Your Giddyup is for the participant to interpret. Throw on your chaps, but steer clear of the cactus. And don't forget the ten gallon hat! The theme can mean something different to everyone.

[Rules & Regulations:](#)

Participant and spectator safety is our number one priority. To provide a safe and orderly operation of a parade of this size some basic rules have been established.

1. There will be a mandatory Parade Entry/ Driver safety meeting on parade morning where the driver/responsible person of **each entry** must attend and receive a parade entry number, different from your parade ticket. This includes all vehicles in the parade, no exceptions. Without the parade entry

number, the entry will not be allowed on the parade route. **The meetings will be held at the staging area on Parade morning; attend either 7:30am or 8:15am. Attendance at one of these briefing is required by all drivers/operators in the parade.** An entry number tag will be provided to each participant upon completion of the briefing and will serve as the pass onto the parade route. These tags also serve as your entry number during the parade route and shall be displayed on the passenger side of the entry vehicle dashboard or at the front of your walking entry. **Also, you must have an official Parade Ticket to enter the staging area at Ankeny High School. You must print the Parade Ticket and write in your business/entry name. The ticket will be emailed to you the week of the parade.**

2. All mechanical or motorized entries must be in good mechanical condition and be operated in a safe manner. All state driving licensing and requirements apply based on the vehicle being operated.
3. **Certificates of insurance are required for ALL parade entries.**
 - a. Please forward a certificate of insurance (business: copy of liability/certificate of insurance; or vehicle insurance of vehicle to be driven; or homeowner's/renter's insurance for walkers.)
 - b. Certificates can be faxed to 515-468-2252 or email to Summerfest@densmoreis.com.
4. Allowable Vehicle Dimensions – The following dimensions must be observed to ensure vehicles can safely maneuver the parade route. Any vehicles or floats that arrive for staging and are larger than these dimensions will not be allowed to stage or participate in the parade without express prior approval by the Parade Committee.
 - a. One vehicle per entry.
 - b. The maximum combined allowable length of a parade entry is 40 feet.
 - c. The maximum allowable height of a parade vehicle or float is 11 feet.
 - d. Semi—Trailers are not allowed on the route.
5. Staging spots may not be held. If entries would like to be together they must arrive together and request special release from the Staging Coordinator. Requests will be accommodated if possible but are not guaranteed.
6. **No throwing of candy or other objects from the parade vehicle will be allowed.** You may assign walkers to hand out the candy or items along the parade route. Avoid handing out bouncy items that may return to the street. Candy throwing from vehicles has presented a safety hazard and hindered the steady procession of floats.
7. No water paraphernalia such as water guns, super soakers, hoses, etc. will be allowed.
8. Entries are strictly limited to **one** vehicle/trailer. No semi-trailers allowed.
9. **All entries with animals must be pre-approved by the Parade Committee** and provide "scoopers" directly following the entry. You agree to hold Ankeny Chamber harmless by your participation.
10. **Entry drivers or operators are responsible for the safety of their entry and the participants with that entry. No cell phone (for calls or texting) or other device use will be allowed during the parade by the driver/operator.**
11. No soliciting by parade or non-parade entrants before or during the parade, along the parade route, or within the parade staging area will be allowed. This means no money may be collected or exchanged.
12. Sound may be used as part of an entry – Please use consideration of the spectators and fellow entries in selecting sounds and volumes.
13. During transportation to the staging area and after the parade event, no one should ride on the float.
14. Staging will take place in the parking lot of Ankeny High School, at 1155 SW Cherry St, Ankeny, IA 50023.
 - a. All entries must enter from SW Magazine Rd. You will be directed into the staging lot.
 - b. The parking lot will open at **6:00 AM**.
 - c. **No parade entries are to be in the parking lot prior to that time. Entries that are found in the lot prior to 6:00 AM will be required to leave the lot and re-enter later.**

- d. A responsible person must stay with your float or parade entry during the entire staging period, unless attending the mandatory meeting.
15. Floats may be self-propelled or pulled by automobiles, trucks, tractors, garden tractors, ATVs, etc.
 16. Horses are not allowed in the parade unless by special exception of the SummerFest Parade Committee.
 17. Floats may have participants riding and/or performing on them. Safety considerations must be made for those passengers.
 18. Entries are allowed to have people walking along side of the entry, on sides of road, in order to hand out items to spectators on the curbside. **Nothing can be distributed or thrown from the vehicles.**
 19. Forward progress must be maintained at all times. Minor exceptions for performance routines will be made. Performing groups will be required to safely catch up to the parade pace before stopping for another performance. If performances are deemed to hinder the orderly procession of the parade by a parade representative they must be terminated immediately.
 20. **Parade participants must immediately obey the directions of parade marshals along the route.** Failure to do so will result in disqualification and removal from the parade, with the possibility of being excluded from future parades.
 21. Ankeny SummerFest is a family friendly event. There will be no promotion of drugs, alcohol, gang, or other inappropriate activities allowed before or during the course of the parade.
 22. Possession of alcoholic beverages on floats is prohibited. The Ankeny Police Department will enforce this rule.
 23. SummerFest reserves the right to disqualify any entry deemed controversial or degrading, or for not following the rules at any time during the course of the parade, including before it begins.
 24. Entry fees will not be refunded and prizes will not be awarded to any disqualified entry or in case of weather cancellation/delay.
 25. All decisions of the Parade Committee and its judges are final.

By registering for the parade you are agreeing to these terms and conditions; holding the Ankeny Chamber harmless by your participation.

[Parade Safety & Organization:](#)

To assist in providing a smooth and safe procession throughout the parade many volunteers help to make the event fun for all. Thank you to [The Iowa Clinic](#) for providing the Marshals for the Ankeny SummerFest Parade!

Parade Marshals, Rotary Volunteers & Parade Committee Members will:

- Manage float staging and break down areas
- Marshals will be located along the parade route
- [The Iowa Clinic Marshals](#) will monitor the progress and compliance with the Summerfest Grand Parade Rules.
- Are there to assist the entries and spectators along the route
- If an entry is given instructions by representatives of the parade before, during or following the parade, we ask your cooperation so additional sanctions are not required including immediate removal from the parade.
- Marshals, Rotary Volunteers & Committee Members have the final decision in any disputes on the day of the Parade

- If there are grounds for removal, you are required to abide peacefully by all decisions made by these parties.
- If action is required the organization responsible for the entry may face additional restrictions in subsequent parades.

Other Information to Know:

- Parade Entry Line-up:
 - Staging begins in the Ankeny High School parking lot (1155 S.W. Cherry St) at 6:00 AM with parade order determined on an arrival basis
 - No entries will be allowed in the lot prior to 6:00 AM
 - Enter off of Magazine Road into parking lot on West Side of School
- Teen Ankeny Vehicle Line-up:
 - Staging will be in the Ankeny High School Lot (see staging map)
 - Enter off of Magazine Road into parking lot on West Side of School if you have a vehicle being used in the parade
 - If you are being dropped off for Teen Ankeny, please use the drop off area. No parking is available in the school lot.
- Parade Entries & Decorated Floats:
 - Decoration is encouraged in accordance with the parade theme
 - DECORATED entries will receive priority in the parade release order
 - All entries must be FAMILY FRIENDLY and APPROPRIATE for all ages at all times
- Float Judging:
 - Begins at 8:00 a.m.
 - Judged entries must be decorated
 - Trophies will be awarded for 1st, 2nd and 3rd place in general parade and community groups divisions
 - Non decorated floats in the judging area will be sent to the back of the parade line-up
- Parade Safety Rules:
 - Having a safe and enjoyable parade is our primary concern and we appreciate your cooperation with the parade rules
 - Mandatory Safety Meeting held at 7:30 am OR 8:15 am
 - All entries must attend
 - All vehicles need to display the Entry Card Number on passenger side front window to be allowed on parade route (handed out at meeting!)
 - No throwing candy or other objects from the parade vehicle. Walkers hand things out to crowd.
 - No water paraphernalia such as water guns, super soakers, hoses, etc. allowed
 - One vehicle per entry
 - Animals must be pre-approved
 - No cell phone use by driver
 - READ full parade rules and regulations before registering!
- Additional information will be sent out via e-mail to all parade entries in advance of the parade
 - Ensure the e-mail provided in the registration process is valid as this will be the method of dissemination of all parade information
 - If there are any questions regarding your parade entry please contact the Parade Committee in advance to avoid delays on parade morning.